



NIGERIAN CONTENT DEVELOPMENT AND MONITORING BOARD (NCDMB)

NCDMB CORPORATE HEADQUARTERS: GLASS HOUSE, ISAAC BORO EXPRESSWAY, OPOLO, PMB 10, YENAGOA BAYELSA STATE
info@ncdmb.gov.ng;www.ncdmb.gov.ng

INVITATION TO TENDER

The Nigerian Content Development and Monitoring Board (NCDMB), Yenagoa, Bayelsa State hereby invites interested reputable Companies with good track record of performance and experience to bid for the Following: **Construction of Perimeter fencing at proposed Polaku Pipemile Land, Procurement of ICT Productivity Software - Tools & Procurement of Laptops** as broken down in the below lots:

S/N	DESCRIPTION	LOT
1	Construction of Perimeter fencing at proposed Polaku Pipemill Land	Lot 1
2	Procurement of ICT Software- Productivity Tools	Lot 2
3	Procurement of Laptops	Lot 3

SCOPE:

The Scope is as detailed in the Standard Bidding Documents.

CONDITIONS FOR ELIGIBILITY

All bids must be accompanied with the Following:

- i) Evidence of company registration with Corporate Affairs Commission (CAC) and supporting documents (Forms CO2 and CO7) showing that the ownership of the company is 51% owned by a Nigerian(s)
- ii) Evidence of current three (3) years Tax Clearance Certificate expiring 31st Dec, 2018
- iii) Evidence of similar previous jobs carried out in the last three (3) years including Verifiable Award Letters and Job Completion Certificates
- iv) It must have a current:-
 - I) ITF Compliance Certificate
 - ii) PENCOM Compliance Certificate
 - III) NSITF Compliance Certificate
- V) Affidavit declaring the Bidder free of Pecuniary interest, falsification and prior Conviction of any of the Directors and pecuniary interests in the Nigerian Content Development Monitoring Board and certifying that all information submitted in the bid to be true and correct
- Vi) Interim Registration Report (IRR) as an Evidence of registration on the National Database of Contractors/Consultants and Service Providers
- vii) Relevant DPR Permit
- viii) Office Presence within the Oil and Gas Zone will be an advantage.
- ix) Evidence of Financial Capability [6 (Six) Months Bank Statements and Sealed 3 (Three) Years Audited Accounts] including Bank Reference Letter Guaranteeing Financial Support
- x) Evidence of Professional Competence (COREN, NSE) and certification respectively
- xi) Detailed Nigerian Content Plan in line with Section 35 of NOGICD Act 2010

- xii) Detailed HSSE, QA and QC Policy document.
- Xiii) Other information as contained in the Tender Documents

COLLECTION OF TENDER DOCUMENTS

Interested Bidders are to **Collect Bid documents** from the Procurement Dept. upon the presentation of evidence of payment of a non-refundable tender fee of N20,000.00 (Twenty Thousand Naira) this payment can be made via various payment channels or through any bank as Stated below: www.Remita.net – Pay a Government Agency. - Paste **-023200700100** on launched page under “Name of MDA” - Purpose of Payment – click “**Payment for Asset Disposal**” - Complete the form to obtain RRR Number and make payment -before the closing date on this advert.

SUBMISSION/OPENING OF BID DOCUMENTS

- I) The tender documents should be bound with covering letter duly signed to reach the undersigned by **Friday, November 2nd 2018 at 12 noon**
Addressed to the:-
**The Manager, Procurement Dept.,
Nigerian Content Development and
Monitoring Board, GLASSHOUSE, Isaac
Boro Expressway, Opolo- Yenagoa.**
- ii) The Technical and Financial Tenders and Proposals should be submitted simultaneously in two separate sealed envelopes and both placed in a bigger sealed envelope clearly marked on the top left hand corner of the envelop according to the tender Lots as indicated above and company name and address on the flip side:
- iii) The tender documents must be delivered in the tender box located on the Fourth Floor, NCDMB Head Office, Opolo, Yenagoa.
- iv) Companies delivering bids are expected to Sign the “**Tenders Register**” before delivery in the Tenders Box.
- v) Bid documents will be **opened** immediately after the close of submission at the Conference Room, 4th floor, **Nigerian Content Development and Monitoring Board, Glasshouse, Isaac Boro Expressway, Opolo-Yenagoa**
- vi) Submitting a tender does not commit NCDMB to awarding contract to any bidder
- Vii) For further enquiry please contact the undersigned at the address indicated above

SIGNED
Manager Procurement (NCDMB)

24th Sep, 2018.